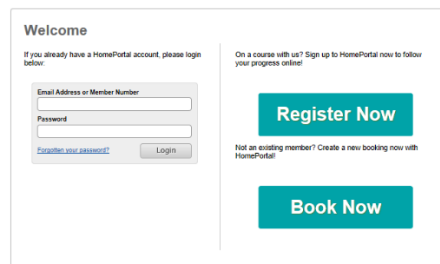


## A Guide on Registering with Course Pro

1. Go to <https://barrow.courseprogress.co.uk/login> & click the 'Register Now' button.

homeportal

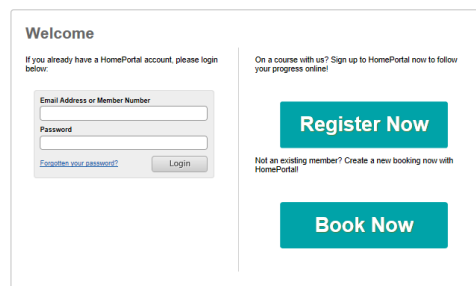


The screenshot shows the HomePortal interface. On the left, there is a login section titled 'Welcome' with the text 'If you already have a HomePortal account, please login below:'. It contains two input fields: 'Email Address or Member Number' and 'Password', followed by a 'Login' button and a link 'Forgot your password?'. On the right, there is a registration section with the text 'On a course with us? Sign up to HomePortal now to follow your progress online!' and a prominent teal 'Register Now' button. Below this, it says 'Not an existing member? Create a new booking now with HomePortal!' and a teal 'Book Now' button.



2. Locate your member record. You (or your child) must be a member to register for Home Portal. Enter your Card ID number for this.

homeportal

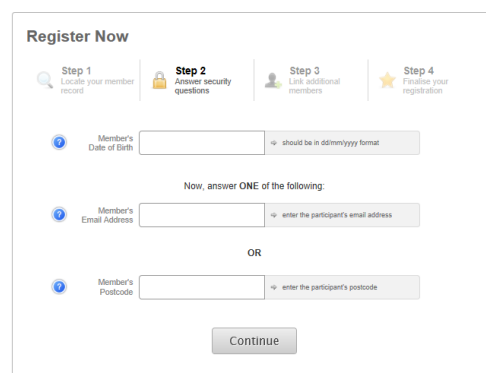


This is an identical screenshot to the one above, showing the HomePortal login and registration options.



3. Answer security questions. Enter the date of birth of the member AND the Email Address given to the school upon registration OR Postcode of the member

homeportal

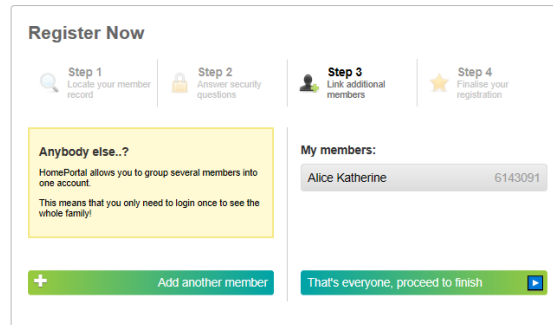


The screenshot shows the 'Register Now' page. At the top, there are four steps: Step 1 (Locate your member record), Step 2 (Answer security questions), Step 3 (List additional members), and Step 4 (Finalise your registration). Step 2 is currently active. Below the steps, there are three input fields: 'Member's Date of Birth' (with a note 'should be in dd/mm/yyyy format'), 'Member's Email Address' (with a note 'enter the participant's email address'), and 'Member's Postcode' (with a note 'enter the participant's postcode'). The fields are separated by 'OR'. A 'Continue' button is at the bottom.



4. Link additional members. Course Pro allows you to link other members to your Home Portal account (e.g. other family members). To do this, enter the date of birth of the member AND the Email Address given to the school upon registration OR Postcode of the member.

homeportal

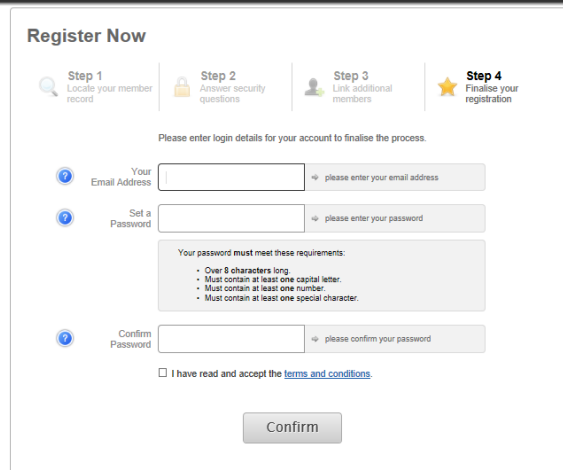


The screenshot shows the 'Register Now' process at Step 3, 'Link additional members'. It features a progress bar with four steps: Step 1 (Locate your member record), Step 2 (Answer security questions), Step 3 (Link additional members), and Step 4 (Finalise your registration). A yellow box titled 'Anybody else..?' explains that HomePortal allows grouping members into one account. Below this, a 'My members:' section lists 'Alice Katherine' with a date of birth '6143091'. At the bottom, there are two buttons: 'Add another member' and 'That's everyone, proceed to finish'.



5. Finalise your registration. Insert a password. Confirm the password. Tick the "I have read the terms and conditions" check box. An email will be sent to you, you just click on the link within the email to activate your account.

homeportal



The screenshot shows the 'Register Now' process at Step 4, 'Finalise your registration'. It features a progress bar with four steps: Step 1 (Locate your member record), Step 2 (Answer security questions), Step 3 (Link additional members), and Step 4 (Finalise your registration). The main content area prompts the user to 'Please enter login details for your account to finalise the process.' It includes three input fields: 'Your Email Address', 'Set a Password', and 'Confirm Password'. A password requirements box lists: 'Over 8 characters long', 'Must contain at least one capital letter', 'Must contain at least one number', and 'Must contain at least one special character.' Below the fields is a checkbox for 'I have read and accept the terms and conditions.' and a 'Confirm' button.



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